



**FACT – RCF BUILDING PRODUCTS LTD**  
(A Joint Venture of FACT & RCF, Both Government of India Enterprises)

**NAME OF WORK: SITC of Air Conditioners at new office building for FEW  
Palluruthy.**

**NIT No: FRBL/NIT/17-18/034**

**Dated. 16/03/2018**

- (1) **N I T & INSTRUCTIONS TO TENDERERS**
- (2) **GENERAL & SPECIAL CONDITIONS OF CONTRACT**
- (3) **PRE-QUALIFICATION OF TECHNICAL BID**

ISSUED TO: M/s. \_\_\_\_\_

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**FACT – RCF BUILDING PRODUCTS LTD**  
**(A Joint Venture of FACT & RCF)**  
**Ambalamedu – Kochi - 682303**

**NOTICE INVITING SHORT TENDER (SHORT NIT)**

**NIT No: FRBL/NIT/17-18/ 034**

**Dated. 16/03/2018.**

Sealed item rate short tenders are invited in two bids system on behalf of M/s.FACT Engineering Works (FEW) by the Managing Director, FACT – RCF Building Products Ltd from the air conditioner manufacturers, suppliers, dealers and distributors for the following works.

Name of the work	Estimate Amount (Rs in Lakhs)	Cost of Tender (Rs)	EMD (Rs)	Period of completion	Last date of submission of tender	Date of opening of tender	NIT. No.
SITC of Air Conditioners at new office building for FEW Palluruthy.	2.22	590/-	4,500/-	10 days	22.03.18 03.30 PM	22.03.18 4.30 PM	034

- 1.0 The tender documents can be downloaded from FRBL’s website [www.frbl.co.in](http://www.frbl.co.in) However, requisite cost of tender documents (Non-refundable) as aforesaid shall be payable at the time of tender submission in the form of Demand Draft /pay order drawn on any nationalized bank or any Scheduled Bank in favor of “**FACT-RCF Building Products Ltd.**” payable at Cochin or directly remits at FRBL office in addition to the prescribed EMD.
- 2.0 The Earnest Money as specified for work shall be submitted in the form of Demand draft/pay order from any nationalized bank or any Scheduled Bank in favor of “FACT – RCF Building Products Ltd.”, payable at Cochin or directly remits at FRBL office.
- 3.0 The tenders shall be submitted in **The Office of the General Manager, FACT – RCF Building Products Ltd. Ambalamedu, Cochin -682303** up to 22.03.2018 at 03.30 PM and the same shall be opened on 22.03.2018 at 4.30 PM.
- 4.0 FACT – RCF Building Products Ltd. (FRBL) reserves the right to accept or reject any or all tenders in part or full without assigning any reason thereof.
- 5.0 FRBL also reserves the right to award the work amongst more than one bidder at L-1’s accepted rates, terms and conditions, if required.

**General Manager**  
**FRBL**

**FACT – RCF BUILDING PRODUCTS LIMITED (FRBL)**

Ambalamedu, Cochin–682303

**INSTRUCTIONS TO TENDERERS (ITT)**

- 1.0 FACT – RCF Building Products Limited (FRBL), a joint venture between Fertilizers and Chemicals Travancore (FACT) and the Mumbai-based Rashtriya Chemicals and Fertilizers (RCF), both are Government of India and a pioneer in constructions with GFRG Panels.
- 2.0 M/s.FACT Engineering Works (FEW), Ernakulam has appointed FACT RCF Building Products Limited (FRBL) as Project Management Consultant for the “**Construction of new office building for FEW using GFRG Panel, at Palluruthi, Kochi and SITC of Air Conditioners at new office building as additional works**”.
- 3.0 The tender documents can be downloaded from Our Website [www.frbl.co.in](http://www.frbl.co.in) from 16.03.2018. However the cost of tender paper amounting to **Rs.590/-** shall be paid in the form of Demand Draft/pay order (non – refundable) drawn on any nationalized bank or any Scheduled Indian Bank in favor of “**FACT – RCF Building Products Limited**” payable at **Cochin or directly remits at FRBL office.**
- 4.0 The bidder’s shall be required to deposit the **Earnest Money as specified in the NIT for work by means of Demand draft/pay order from any nationalized bank or any Scheduled Indian Bank in favor of “FACT - RCF Building Products Ltd.”, payable at Cochin or directly remits at FRBL office.** The tenders received without the requisite Earnest Money shall be summarily rejected. In case, the date of opening of tenders happens to be a holiday, the tenders would be received and opened on the next working day at the same time. The EMD will be accepted only in the form of demand draft/pay order.
- 5.0 The duly filled in tenders should reach the office of the undersigned **up to 22.03.2018 at 03.30 PM. The tenders shall be opened on 22.03.2018 at 4.30 PM in the Office of the General Manager, FACT – RCF Building Products Limited, Ambalamedu, Cochin - 682303**, in the presence of the representatives of the Bidder’s who may wish to be present.
- 6.0 The Bidder’s who wish to offer any overall rebate/ discount over their item wise quoted rate shall indicate the same in the original price bid/ BOQ itself under the signature of the Bidder and any letter offering rebate/ discount enclosed separately with the tender will not be considered/ accepted under any circumstances.
- 7.0 Mode of Submission:  
The tender is to be submitted in two separate sealed covers as under:-
  - a) **Envelope – I**  
This Envelope shall contain the following
    - i) Requisite EMD as specified in para 4.0 above.

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- ii) Letter of Unconditional Acceptance of tender conditions as per pro-forma given in Annexure – I.
- iii) Notice Inviting Tender (NIT), Instructions to Bidder's (ITT) duly signed.
- iv) General Conditions of Contract duly signed.
- v) Copy of Power of Attorney / Partnership Deed duly attested by Notary Public authorizing the person to sign the tender.
- vi) Any other information required to be submitted along with the tender.

This envelope shall be properly sealed and super scribed as **Envelope - I “Technical Bid”**, indicating the NIT No., Package No., Due date, Name of work and Name of the Bidder.

**b) Envelope – II (Financial Bid)**

This envelope shall be properly sealed and super scribed as **Envelope – II “Financial Bid”**, indicating the NIT No., Package No., Due date, Name of work, Name of Bidder. This Envelope shall contain the Price Bid.

- c) Both the sealed envelopes shall be wrapped in an outer envelope which should also be properly sealed super-scribing the NIT No., Due date, Name of work, Name of Bidder and submitted at the specified address, due date, and time. The tenders received after the due date & time of submission shall not be entertained, and shall be returned to the Bidder unopened. FRBL shall not be responsible for any postal delays. Bidder shall take care to ensure the submission of tenders at place of receipt of tender before due date and time.
- d) **First the Envelope – I** Containing the Requisite EMD, and Letter of Unconditional Acceptance of tender conditions, signed copies of NIT/ITT/GCC/Special Conditions of Contract etc. as specified in para 7 (a) above shall be opened. Once the Bidder has given unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s)/ condition(s) (except unconditional rebate on price if any) in/ along with tender. Tenders not accompanied with prescribed EMD will be summarily are liable to be rejected and such Bidder's shall not be allowed to attend the Opening of Financial Bids.
- e) **Envelope – II** Containing the Financial Bid of those Bidder's shall be opened of only those Bidder's who have complied with the requirement of Envelope – I.

8.0 If any information furnished by any applicant is found incorrect at a later stage, he shall be debarred from tendering/taking up of work in FRBL. Joint ventures are not acceptable. FRBL reserves the right to verify the particulars furnished by the applicant independently.

9.0 **VALIDITY OF TENDERS:**

The tenders for the works shall remain open for acceptance for a period of 30 (Thirty) days from the date of opening of the Price Bids. In case the offer is withdrawn during the validity period, the Earnest Money so deposited shall be forfeited without any prejudice to any other right or remedy. The validity period may be extended on mutual consent.

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- 10.0 The tenders shall be submitted strictly as per the conditions of NIT. Tenders with any additional condition(s)/ modifications shall be rejected.
- 11.0 FRBL reserves the right to award the work of various packages at L-1's accepted rates amongst more than one bidder.
- 12.0 The acceptance of tender will rest with the FRBL, who does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason thereof. Incomplete Tenders or not fulfilling the prescribed conditions are liable to be rejected.
- 13.0 Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the tenders submitted by the Bidder's / firms who resort to canvassing will be liable to rejection.
- 14.0 On acceptance of tender, the name of the accredited representative(s) of the Bidder's/firm who would be responsible for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated by the Bidder's/agency within 05 (Five) days of the issue date of email/letter/fax of Letter of Intent/ Award by FRBL
- 15.0 The Bidder shall not be permitted to tender for works if his near relative is posted as an Accountant or an Engineer or any higher ranks in the project or Head Office of FRBL. The Bidder / firm shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any of the officers in FRBL. Any breach of this condition by the Bidder would render him liable to the withdrawal of the work awarded to him and forfeiture of Earnest Money and Security Deposit. This may also debar the Bidder from tendering for future works under FRBL.
- 16.0 The time of completion of the entire work, as stipulated in the NIT, shall be reckoned from the 03<sup>rd</sup> day after issue of the letter/email/fax of Intent by the FRBL.
- 17.0 The tender award, execution and completion of work shall be governed by tender documents, consisting of (but not limited to) Letter of Intent /Letter of Work Order, Scope of work, General Conditions of Contract etc. The Bidder's shall be deemed to have gone through the various conditions and clauses of the tender or any other condition which in the opinion of Bidder will affect his price/rates before quoting their rates. No claim, whatsoever, against the foregoing shall be entertained.
- 18.0 In case the conditions mentioned above are found violated at any time before opening of tenders, the tender shall be summarily rejected and FRBL shall without prejudice to any other right or remedy be at liberty to forfeit the full Earnest Money absolutely.

UNCONDITIONAL ACCEPTANCE OF TENDER CONDITIONS

NAME OF WORK: SITC of Air Conditioners at new office building for FEW Palluruthy.

I/We of M/s. \_\_\_\_\_ bidder for the above noted work do hereby unconditionally accept all the terms and conditions mentioned in the tender documents.

Further, we have noted that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions in the Price Bid enclosed in Envelope – II and the same has been followed in the present case. In case this provision of the tender is found violated at any time after opening of Envelope – II, we agree that the tender shall be summarily rejected and FRBL shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.

Signature of the Bidder  
Or Authorized Person \_\_\_\_\_

Name of Firm \_\_\_\_\_

Seal of Firm \_\_\_\_\_