



FACT-RCF BUILDING PRODUCTS LTD (FRBL)

A JOINT VENTURE OF FACT, COCHIN & RCF, MUMBAI

Address all correspondence to :

FACT-RCF Building Products Ltd.,
FACT –C D Campus, Ambalamedu,
Pin: 682 303, Cochin, Kerala
Ph: 0484-2720020
Email: frblmaterials@gmail.com

ENQUIRY

Enquiry No. FRBL-MAT-342 date : 30th November, 2018	Due Date : 7th December, 2018 Due time : 2.00 P.M
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Please submit your lowest quotation in a sealed cover addressed to the Chief Project Manager for the supply of the following items subject to all of the attachments shown below, which are, by this reference made a part of this enquiry.

No.	Particulars	Unit	Quantity
1	Modification and improvement of FRBL website (as per the attached details & terms)	LS	LS

Important: Unless you furnish the complete details as requested, your offer is liable to be rejected.

Please Note

1. Type of bid :Two stage bid.
2. All technical details & commercial terms (with out price) shall be placed in sealed cover No.1 & price details in separate sealed cover No.2.
3. All quotations must be received not later than 2.00 P.M. on the due date (5-12-18). Part – I, ie.,Technical & commercial bids will be opened at 2.30 P.M. on the due date. Price bids of the technically acceptable bids only will be opened later.
4. Please refer to the above Enquiry No. in all the correspondence.
5. Terms and conditions of this procurement shall be as per Documents & terms attached.
6. Bids shall be valid for a period of 3 months from the due date of opening.

Please address / submit your bid to “Manager(Materials), FACT RCF BUILDING PRODUCTS LTD FACT-CD CAMPUS, AMBALAMEDU-682303, COCHIN, KERALA” before the due date & time .

For FRBL


MANAGER(MATERIALS)



Attachment-1

MODIFICATION / IMPROVEMENT REQUIRED WITH THE FOLLOWING MAJOR LINKS

1	Home page	Static Page
2	About us & Management	Dynamic page
3	Knowhow	Static Page
4	Products	Static page
5	Services	Static page
6	News letters	Dynamic page
7	Career & skill development	Dynamic page
8	Project gallery	Dynamic page
9	Quick contact	Static page
10	Enquiry & Marketing	Static page
11	Tenders& Enquiry	Dynamic page
12	Contact us	Static page
13	Projects & installations	Dynamic page
14	Social media Links	

	COMMERCIAL SPECIFICATION	TERMS AND CONDITIONS OF PURCHASE	10CS011R1/2010
			PAGE 1 OF 1
<p style="text-align: center;">C O N T E N T S</p> <p>1.0.0 STANDARD TERMS</p> <p>2.0.0 SUPPLIER'S GUARANTEE</p> <p>2.0.0 PRICES</p> <p>4.0.0 TERMS OF PAYMENT</p> <p>5.0.0 INSPECTION AND TESTING</p> <p>6.0.0 DELIVERY / SUPPLIER'S DEFAULT</p> <p>7.0.0 SETTLEMENT OF DISPUTE</p> <p>8.0.0 OTHER TERMS & CONDITIONS.</p> <hr/> <p>1.0.0 STANDARD TERMS</p> <p>1.1.0 All Central, State or Municipal Taxes, duties and other statutory levies, packing, forwarding & handling charges, Freight charges etc. will be assumed to be included in the price unless otherwise separately shown.</p> <p>1.2.0 Transit Insurance shall be in FRBL's scope, provided supplier intimates FRBL's Insurer in time, otherwise supplier shall be responsible for any damages in Transit.</p> <p>2.0.0 SELLER'S GUARANTEE / WARRANTY Supplier warrants the shelf life / performance of supplied material for a period of 12 months from the date of supply. Seller is responsible for replacing the material at his expenses, if material is found defective during the guarantee period.</p> <p>3.0.0 PRICES There shall be no revision in the price during the period of contract.</p> <p>4.0.0 TERMS OF PAYMENT</p> <p>4.1.0 100% payment shall be made within 30 days of receipt, inspection and acceptance of the material at FRBL/Site and against a Bank Guarantee in FRBL format for 10% order value as security valid for 12 months.</p> <p>4.2.0 Bank Guarantee shall be released only after the successful completion of Warranty period .</p> <p>4.3.0 Security Deposit @ 5% of Order value shall be submitted within 15 days of PO in the form of cash or Bank Guarantee in FRBL format</p>		<p>5.0.0 INSPECTION AND TESTING</p> <p>5.1.0 Supply / despatch shall commence only after clearance of the sample for each lot.</p> <p>5.2.0 Notwithstanding any inspection/sample testing that may have been done at the supplier's shop/godown or before despatch, final acceptance of the stores is subject to inspection of the supply received at FRBL.</p> <p>6.0.0 DELIVERY / SELLERS'S DEFAULT</p> <p>6.1.0 The Purchaser may cancel the order or take suitable alternative action at any time, if in his opinion, the seller is not proceeding in a satisfactory manner in the execution of the order. Such action will be at the cost and risk of the seller.</p> <p>6.2.0 Timely Delivery is the essence of Contract. The Purchaser reserves the right to claim Price reduction (liquidated damages) for delayed delivery @ 1% PER WEEK or part thereof of delay subject to a MAX. 10% OF ORDER VALUE. Seller shall Invoice for the supply price less the price reduction due to delay.</p> <p>6.3.0 For delivery reckoning, the date of LR / RR shall be taken. Weighment will be done at FRBL also. The least weight as per FRBL weigh bridge or Invoiced weight whichever is less will be considered for payment.</p> <p>7.0.0 SETTLEMENT OF DISPUTE & JURISDICTION</p> <p>In all cases of disputes, the decision of the Chairman and Managing Director of FRBL shall be final. Jurisdiction : Udyogamandal/Kochi</p> <p>8.0.0 Other Terms & Conditions</p> <p>8.1.0 Variation in rate / introduction of new statutory taxes / duties during the contractual delivery period only to FRBL's account.</p> <p>8.2.0 Test Certificates / Guarantee /Warranty certificate etc shall be submitted along with supply.</p> <p>8.3.0 CENVAT documents shall be furnished.</p> <p>8.4.0 Supplier shall indemnify FRBL of any claim / demand towards infringement of any patent / copyright / royalty in the use of the supplies.</p> <p>8.5.0 Force Majeure conditions limited to War, Riot or civil commotion, any statutory restriction imposed & any natural physical disaster.</p>	

INFORMATION ABOUT BIDDER

[PLEASE USE ADDITIONAL SHEETS, IF SPACE IS INSUFFICIENT]

(FRBL reserves the right to verify the information given as per this format and enclosures. It is the responsibility of the bidder to give the full details asked for as per this format for evaluating his bid as per this Enquiry. Any misrepresentation of facts and withholding of information may result in disqualification. Please read instructions/ terms & conditions given herewith carefully. Strike off whichever is not applicable.)

I - GENERAL

1. Name & Address of the Firm: _____

2. Office Telephone No: _____

2.1 Office Fax No: _____

3. E-Mail id: _____

4. Constitution of the Firm: Proprietorship / Partnership / Pvt Ltd. Co / Pub. Ltd. Co./ Co-operative
 (Enclose certified copies of documents i.e. Partnership deed/ Articles of Association/
 Memorandum of Association/ Bye-laws, Certificate of Registration etc as applicable)-

5. Year of establishment:

6. Name, Address and Telephone Nos. of Proprietor / Partners/ Directors:

Name:
 Address:

 Phone No (office):
 Phone No (residence):
 Mobile Phone No.:
 Fax no:

7. Details of persons who shall co-ordinate for execution of the order

Name:
 Address:

 Phone No (office):
 Phone No (residence):
 Mobile Phone No.:
 Fax no:
 E-Mail id:

8. Name & designation of Authorised signatory :
 (Enclose Authorisation Letter/Document)

II. WORK EXPERIENCE OF BIDDER:

1. Bidder shall have experience in trade of as specified material in the enquiry during the preceding five years as on the due date of opening of Bids.

No.	Name of the Client	Order Period	Item	Manufacturer	Weight In MT

Note: Documentary evidence in support of the above such as copies of work orders / Experience certificate / Performance certificates etc., from Clients served shall be enclosed along with the bid.

2. Whether your firm/company is blacklisted by FRBL / FACT / RCF or any other Public Sector / Govt/ Quasi-Govt. Organisation / any other Client: **Yes / No**
4. Whether your contract was terminated before expiry of Contract **Yes / No**

period or Security Deposit / E.M.D. forfeited by FRBL / FACT/RCF OR any other Public Sector / Govt./ Quasi-Govt. Organisation / any other Client

5. Whether Proprietor/Partner/Director (as applicable) has been prosecuted by any Judicial Court for any criminal breach of trust **Yes / No**

NOTE:

- (i) The blacklisted parties by FACT / FRBL/RCF or Govt./Quasi Govt. Organisation are liable for disqualification. FRBL decision will be final in this regard.
- (ii) The parties whose EMD is forfeited by FACT/RCF are also liable for disqualification.
- (iii) FRBL reserves the right not to consider parties having any dispute with FRBL / FACT/RCF in order to protect its interest.

III DETAILS OF ASSOCIATE / SISTER CONCERNS

- a) Name & Address:
- b) Activities engaged in by Associate/ Sister Concern:
- c) Names, Addresses & Telephone Nos. of Proprietors / Directors/ Partners of Sister concern (attach separate list if required).

IV FINANCIAL WORTHINESS OF BIDDER

- 1) Income Tax Permanent Account Number (PAN): (Attach copy of PAN CARD).
- 2) Details of Profit & Loss Account

Sr. No.	Year	Total revenue	Receipts(Rs.)	Profit / loss(Rs.)
	2011-2012			
	2012-2013			
	2013-2014			
	2014-2015			

(Please enclose copies of Audited Profit & Loss Accounts and Balance sheets for the preceding at least three financial years as above).

V. Declaration on Proprietor/Partners / Directors

Full Name of the Proprietor/Partner/Director

Name of the other firm(s) of which bidder is a proprietor / Partner/ Director

- 1
- 2
- 3
- 4
- 5

I / We hereby solemnly declare that the proprietor / Partner/ Director of this firm / company mentioned at Sl. No(s).above is / are **common / not common** (Strike off whichever is not applicable) with any other firm / company who has applied for against same advertisement. In case of common Proprietor / Partner / Director in other firm, who has also applied against same advertisement, please mention the name of the firm / firms.

Name of the Firm:

VI. Declaration about relationship with Employee of FACT / RCF

I/ We hereby solemnly declare that the proprietor / one or more Partners /Directors of this firm/ company **has relationship / has no relationship** (Strike off whichever is not applicable) with any employee of FACT / RCF. In case of relationship, indicate details of employee in FACT / RCF:

VII. Following documents to be enclosed along with Part-I Bid:

- 1. Experience certificate/work order copy/performance certificate from Clients served in respect of Transportation as required in NIT.
- 2. Copies of Audited Balance sheets and Profit & Loss Accounts for the preceding three financial years,
- 3. Copy of "Permanent Account Number" (PAN) Card.
- 4. Copy of Partnership deed/ Articles of Association/ Memorandum of Association/ Byelaws, Certificate of Registration etc as applicable).